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## **Employment Opportunity Registered Survey Manager for Newcastle Office**

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We are currently seeking a suitably experienced applicant to play a key role in the ongoing growth and development of the StrataSurv Surveyors Group.

**Position Title:** Registered Survey Manager      **Date Posted:** 14-09-2007

### **Minimum Qualifications:**

Relevant formal qualification or recognised equivalent

- At least five years of survey experience is required and office experience is highly desired.
- Registered Land Surveyor
- Construction Induction Green Card for General Induction for Construction Work and Industry (Survey) Training Certificate
- Current driver's licence

**Responsible to:** General Manager

**Location:** Based in Newcastle Office, Australia

**Job Type:** Full Time

### **Description**

Registered Surveyor to perform all survey related functions on a small to large scale projects throughout the South Eastern Seaboard. Duties and Responsibilities will include:

- Project Management of development process
- Running and scheduling the survey operations for office and field
- Plan and manage large scale projects
- Establish and Maintain Site Survey Control
- Sound knowledge of construction and calculations
- Ability to track changes to design throughout the project's lifecycle
- Provide professional guidance and leadership to staff as required
- Develop and foster on-going relationships with clients
- Maintaining safe working practices
- Opportunity for Professional Development on high profile projects

Skills and experience required to fulfill this role include:

- Solid experience working on cadastral and construction projects,

### **HEAD OFFICE:**

1 Broughton Street, Concord  
Sydney  
PO Box 305, Five Dock,  
N.S.W. 2046  
Tel: (02) 9715 1133  
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Email: [survey@stratasurv.com.au](mailto:survey@stratasurv.com.au)

### **GOLD COAST:**

14 Enid Street, Tweed Heads  
PO Box 1147,  
Coolangatta QLD 4225  
Tel: (07) 5599 2224  
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Email: [gcoast@stratasurv.com.au](mailto:gcoast@stratasurv.com.au)

### **NEWCASTLE:**

Lvl 1, 81 Darby Street,  
Newcastle N.S.W  
P.O Box 681,  
The Junction N.S.W 2291  
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### **MELBOURNE:**

Lvl 8, 179 Queen Street,  
Melbourne V.I.C 3000  
Tel: (03) 9670 8255  
Fax: (03) 9602 3481  
Email: [melb@stratasurv.com.au](mailto:melb@stratasurv.com.au)



## **STRATASURV**

- Ensuring survey control information is accurate and produced in a timely manner
- Ensuring the quality and accuracy of survey results is in keeping with industry and professional best practice
- Excellent verbal and written communication skills,
- Energy, self-motivation and customer focus,
- Strong teamwork, planning and organisational skills
- Attention to detail & time management skills
- Use of Modern Electronic Instrumentation
- Computer literacy skills are required in Software Packages;
  - CivilCad ver 6.7
  - AutoCad 2006
  - Limited Spreadsheet and Word Processing

Having advanced skills and experience in;

- Legislative requirements for developments
- Subdivision Plans
- Strata Plans
- Community Plans
- Boundary surveying principles and techniques
- Survey investigations
- Stratum Plans
- Identification surveys
- Monitoring
- Report Writing

### **Like to know more?**

- ✓ Highly competitive Terms & Conditions of Employment.
- ✓ The position available provides an opportunity to join a dynamic and motivated group with a strong team culture to work on high profile projects within our large and diverse organisation.
- ✓ The company offers a stable path for career growth and encourages traditional values and service. We are a progressive and forward thinking company with innovative ideas about the profession & industry.
- ✓ We offer an attractive remuneration package commensurate with experience where Conditions are tailored to attract quality applicants.

Position Descriptions provided are a general overview and may vary with changing market requirements. Further details will be provided at interview.

To submit your application, in strict confidence, please apply online using the appropriate link provide.

Anthony Mitchell  
General Manager